

## **Minutes of the School Committee's Superintendent Evaluation Sub-Committee**

Date: Thursday, March 9, 2012

Time: 10:30 a.m. The meeting commenced at 10:35 a.m.

Place: Wayland Town Building

Present: Malcolm Astley and Beth Butler

**I. Purpose of Meeting:** Review and discussion of the existing format for Superintendent Evaluation. Identification of goals set by Superintendent and School Committee for 2011-2012.

Beth will review minutes/video of SC meeting concerning goal setting.

Reviewed and discussed Massachusetts Model System for Educator Evaluation, and in particular, Evaluation of Superintendents, including New Superintendents, and applicability to evaluation for 2011-2012, and future years.

Discussion included DESE model system's time line and potential timeline for SC to consider in conducting evaluations in future.

### **II. Next Meeting of the Superintendent Evaluation Sub-Committee**

The subcommittee will next meet on Monday, March 19, 2012, at 8:30 a.m. to continue review and analysis of the existing evaluation form in conjunction with the DESE Model System for Educator Evaluation.


### **III. Adjournment**

Dr. Astley made a motion to adjourn and Ms. Butler seconded. The vote was unanimous, 2-0. The meeting was adjourned at 11:45 AM.

Respectfully submitted,



Beth Butler



Malcolm Astley

#### List of Documents:

1. Wayland Public Schools Superintendent Evaluation Form June 2009 (DRAFT)
2. The Massachusetts Model System for Educator Evaluation, Jan. 2012: Part III, Guide to Rubrics and Model Rubrics for Superintendent, Administrator, and Teacher, Appendix A., Superintendent Rubric.

(The complete document, consisting of Parts I-VIII, is located at [www.doe.mass.edu/edeval/model/](http://www.doe.mass.edu/edeval/model/))

Minutes approved: April 24, 2012